

SUN PRAIRIE PUBLIC LIBRARY

FUND BALANCE POLICY

I. Purpose

This document outlines the amount of fund balance the library board may maintain for financial stability to address shortfalls and unexpected costs.

II. Library Board Financial Responsibility

- A.** Chapter 43.58 of the Wisconsin State Statutes state Library Boards shall have exclusive control of the expenditure of all moneys collected, donated, or appropriated for the library fund.
- B.** The Sun Prairie Public Library Board believes that sound financial management principles require that all public funding received should be expended on providing library service to the community.
- C.** The Sun Prairie Public Library Board recognizes that there may be times of shortfalls and unexpected costs.
- D.** To respond to these unexpected costs, the Sun Prairie Public Library may keep a portion of funds carried forward from previous years as contingency.
- E.** The Library Board may determine to allocate spending from the Library's fund balance for non-recurring expenditures.

Adopted: November 9, 2017

Reviewed: July 12, 2018

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Reviewed: July 11, 2019

Reviewed: July 8, 2021